

opening of School - COVID 19 – Academic Year 2021 – 2022 (March Return)

Version: 5 (20)

Risk assessment written by Headteacher / validated by Business Manager/ agreed by the Governing Body

Date risk assessment approved:	31.08.21	Approved by:	Written by Jayne Winnard (headteacher) and Gail Slater (Business Manager) Approved by the board of Governors	
Date of review:	28.11.2021	Reviewed by:	Written by Jayne Winnard (headteacher) and Gail Slater (Business Manager) Approved by the board of Governors	Facemasks Travelling out of the UK – testing rules
Date of review:	03.01.2022	Reviewed by:	Written by Jayne Winnard (headteacher) and Gail Slater (Business Manager) Approved by the board of Governors	Isolation changes
Date of review	17.01.22	Reviewed by:	Written by Jayne Winnard (headteacher) and Gail Slater (Business Manager) Approved by the board of Governors	Isolation changes
Date of review	27.02.2022	Reviewed by:	Written by Jayne Winnard (headteacher) and Gail Slater (Business Manager) Approved by the board of Governors	Changes to Government Operational Guidance Tracing close contacts and isolation Developing COVID 19 symptoms / positive test
Date of review		Reviewed by:		
Date of review		Reviewed by:		

This risk assessment is supported by:

Schools coronavirus (COVID-19) operational guidance – February 2022

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/schools-covid-19-operational-guidance>

COVID-19 People with COVID-19 and their contacts – 24th February 2022 – to be updated 1st April 2022

<https://www.gov.uk/government/publications/covid-19-people-with-covid-19-and-their-contacts/covid-19-people-with-covid-19-and-their-contacts>

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This risk assessment and all safety plans will be shared with all staff.

Risks: Personal injury, Fire, Legionella, Infection of Coronavirus, dealing with direct transmission *e.g. close contact with those sneezing/coughing* and indirect transmission *e.g. touching contaminated surfaces*, transmission of Coronavirus.

	Key actions /control measures	Responsibility	Notes
Schools Premise - Personal injury Fire Legionella Infection of coronavirus	<ol style="list-style-type: none"> 1. Undertake a workplace inspection to ensure adequate working environment, equipment, fire safety and emergency arrangements are in place. 2. Fire Risk Assessment to be reviewed and the Fire log-book is up to date. 3. Legionella checks are to be up to date. 4. Electrical, gas and ventilation systems checks are up to date. 5. Increased cleaning regime. 	<ol style="list-style-type: none"> 1. Premises manager 2. Premises manager 3. Premises manager 4. Premises manager 5. Cleaning team 	
Attendance	<ol style="list-style-type: none"> 1. School attendance is mandatory for all pupils of compulsory school age and it is a priority to ensure that as many children as possible regularly attend school. 2. Welfare/ safeguarding - All families will be contacted if a child is absent 	<ol style="list-style-type: none"> 1. Attendance Officer / Family Engagement Officer / EWO 2. Safeguarding team 	Where a child is self-isolating (awaiting a test result) or in quarantine because of COVID19, they should be recorded as code X (not attending in circumstances related to coronavirus). Where they are unable to attend because they have a confirmed case of COVID-19 they should be recorded as code I (illness)
Infection control - When an individual develops COVID-19 Symptoms or has a positive test	<ol style="list-style-type: none"> 1. Children and Staff with COVID-19 should not attend their education setting while they are infectious. 2. Positive Children and Staff should take an LFT test from 5 days after their symptoms started (or the day their test was taken if they did not have symptoms) followed by another one the next day (24 hours apart). If both these tests results are negative, they should return to school, as long as they feel well enough to do so and do not have a temperature. 	<ol style="list-style-type: none"> 1. Attendance Officer / Parent and carers /staff 2. Parent/carer 3. Class team / Admin 4. Attendance Officer 	<p>https://www.gov.uk/government/publications/covid-19-people-with-covid-19-and-their-contacts/covid-19-people-with-covid-19-and-their-contacts</p> <p>This guidance came into effect on 24 February 2022 and will be updated on 1 April 2022.</p> <p>The main symptoms of COVID-19 are a recent onset of any of the following:</p> <ul style="list-style-type: none"> • a new continuous cough • a high temperature • a loss of, or change in, your normal sense of taste or smell (anosmia)



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	<ol style="list-style-type: none"> 3. Any children showing symptoms of COVID -19 at school will be isolated and parent contacted for them to be collected. A PCR test should be arranged. 4. No child with COVID symptoms will be allowed to attend school until a negative PCR has been received or they have completed the isolation period (as above) as they are a potential risk to others. 		<p>If you have any of these symptoms you should order/book a PCR test. You are advised to stay at home and avoid contact with other people while you are waiting for the test result.</p> <p>Other symptoms linked with COVID-19 include shortness of breath, fatigue, loss of appetite, muscle ache, sore throat, headache, stuffy or runny nose, diarrhoea, nausea and vomiting. Any of these symptoms may also have another cause.</p> <p>Potential risk to others: If a child is showing signs of COVID-19 they will not be allowed to attend school. This is to protect other pupils and staff from possible infection and the spread of COVID-19 throughout school</p>
<p>Safeguarding - Vulnerable children</p>	<ol style="list-style-type: none"> 1. Notify social worker (if they have one) and, for looked-after children, the local authority virtual school head 2. Agree with the social worker the best way to maintain contact and offer support 3. Check if a vulnerable pupil is able to access remote education support 4. Support them to access it (as far as possible) 5. Regularly check if they are accessing remote education 6. Keep in contact with them to check their wellbeing and refer onto other services if additional support is needed 7. Pupils who are eligible for benefits-related free school meals and who are learning at home during term time will be contacted to arrange a free school meal 	<ol style="list-style-type: none"> 1. Safeguarding team 2. Safeguarding team 3. Class team / safeguarding 4. Class team 5. Class team 6. Safeguarding team 7. Safeguarding team / Admin 	<p>There are no expectations for a child who is ill to complete remote learning.</p>

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<p>Ventilation</p>	<ol style="list-style-type: none"> 1. Good ventilation reduces the concentration of the virus in the air, which reduces the risk from airborne transmission. This happens when people breathe in small particles (aerosols) in the air after someone with the virus has occupied and enclosed area. 2. When school is in operation, it is important to ensure it is well ventilated and a comfortable teaching environment is maintained <ul style="list-style-type: none"> - natural ventilation – opening windows (in cooler weather windows should be opened just enough to provide constant background ventilation and opened more fully during breaks to purge the air in the space). Opening internal doors can also assist with creating a throughput of air - natural ventilation – if necessary external opening doors may also be used (as long as they are not fire doors and where safe to do so <p>Heating should be used as necessary to ensure comfort levels are maintained particularly in occupied space.</p> 3. CO2 monitors should be used to ensure quick identification where ventilation needs to be improved and acted on accordingly. 	<ol style="list-style-type: none"> 1. Class team / Premises manager 2. Class team / Premises manger 3. Class team / Premises manger 	<p>To balance the need for increased ventilation while maintaining a comfortable temperature, consider:</p> <ul style="list-style-type: none"> • opening high level windows in colder weather in preference to low level to reduce draughts • increasing the ventilation while spaces are unoccupied (for example, between classes, during break and lunch, when a room is unused) • providing flexibility to allow additional, suitable indoor clothing • rearranging furniture where possible to avoid direct draughts
<p>Infection Control</p>	<ol style="list-style-type: none"> 1. Schools will continue to have a role in working with health protection teams in the case of a local outbreak. If there is a substantial increase in the number of positive cases in a setting, parts or all of the outbreak plan will be triggered (following public health guidance). 	<ol style="list-style-type: none"> 1. Headteacher 2. Premises Manger 3. Class teams 4. Class teams 5. Class teams 6. Class teams 7. Cleaning Team 	



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	<ol style="list-style-type: none"> 2. School to have sufficient hand washing or hand sanitiser 'stations' available so that all pupils and staff can clean their hands regularly. 3. Supervision of hand sanitiser use given risks around ingestion. Small children and pupils with complex needs should continue to be helped to clean their hands properly. Skin friendly skin cleaning wipes can be used as an alternative. 4. Ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach. 5. As with hand cleaning, schools must ensure younger children and those with complex needs are helped to get this right, and all pupils understand that this is now part of how school operates. Some pupils with complex needs will struggle to maintain as good respiratory hygiene as their peers, for example those who spit uncontrollably or use saliva as a sensory stimulant. This should be considered in risk assessments in order to support these pupils and the staff working with them. 6. Introduce enhanced cleaning, including cleaning frequently touched surfaces often. 7. School to put in place a cleaning schedule that ensures cleaning is generally enhanced and includes: <ul style="list-style-type: none"> ▪ more frequent cleaning of rooms/ shared areas that are used by different groups ▪ frequently touched surfaces being cleaned more often than normal 		
Wellbeing and support	All children and staff have access to wellbeing support through the Senior Mental Health Lead	1. Senior Mental Health Lead	



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Educational Visits	Educational visits should be subject to risk assessments as normal and reflect any public health advice or in-country advice.	1. Educational Visits Co-ordinator	
Asymptomatic testing for staff	Staff are no longer required to complete asymptomatic testing twice a week (lateral flow tests).	1. All staff	Following the ‘Living with COVID-19’ announcement on Monday 21 February, staff, students and pupils in all mainstream education settings (including private, voluntary, independent (PVI) and maintained nurseries) are no longer advised to undertake twice-weekly asymptomatic testing. You should no longer distribute test kits to your pupils, students or staff for regular testing and therefore will not need to place further orders for test kit supplies. The online ordering platform remains open for education settings to access lateral flow device (LFD) test kits free of charge, but should only be used if your setting is experiencing an outbreak and you have been advised to resume testing by a director of public health, your local authority, or a local health protection team. Staff may choose to access test kits, if required, from their local pharmacy or by ordering online . 24.02.22 Government update
Shielding	<ol style="list-style-type: none"> 1. People previously considered to be particularly vulnerable, clinically extremely vulnerable (CEV), and high or higher-risk are not being advised to shield. 2. Children and young people previously considered CEV should attend school and should follow the same COVID-19 guidance as the rest of the population 	<ol style="list-style-type: none"> 1. CEV 2. Attendance Officer / Family Engagement Officer/ EWO 	Following expert clinical advice and the successful rollout of the COVID-19 vaccine programme, shielding continues to cease.
Contact tracing	Contacts are no longer required to self-isolate or advised to take daily tests		Contact tracing has ended
Face coverings	Face coverings are no longer advised for pupils, staff and visitors in school – unless advised by a director of public health that these should be brought back	1. All staff and visitors	This will be left to people’s discretion.



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	temporarily, people who are exempt will not be asked to wear one.		
Travel and Quarantine	All children and staff travelling to England must adhere to government travel advice in travel to England from another country during coronavirus (COVID-19).		Parents travelling abroad should bear in mind the impact on their child's education which may result from any requirement to quarantine or isolate upon return.
Remote learning / working	Where appropriate, you should support those who are self-isolating because they have tested positive to work or learn from home if they are well enough to do so.	1. Head teacher 2. Class teams	<p>There are no expectations for a child/member of staff who is ill to complete remote learning/working.</p> <p>You should maintain your capacity to deliver high-quality remote education across this academic year, including for pupils who are abroad, and facing challenges to return due to COVID-19 travel restrictions, for the period they are abroad.</p> <p>The remote education provided should be equivalent in length to the core teaching pupils would receive in school.</p> <p>You should work collaboratively with families and put in place reasonable adjustments so that pupils with special educational needs and disabilities (SEND) can successfully access remote education</p>
Supply teachers, peripatetic teachers and or temporary staff	<ol style="list-style-type: none"> 1. Supply teachers, peripatetic teachers and/or other temporary staff can move between schools. 2. They should ensure they minimise contact and maintain as much distance as possible from other staff. Specialists, therapists, clinicians and other support staff for pupils with SEND should provide interventions as usual. 3. Contractors, if possible, should be organised to complete work out of school hours 4. Contractor's Covid-19 Risk Assessment will be obtained. 5. All visitors should sign in and out of the building 6. A record is to be kept of all visitors. 	Admin team / SENDCO/ Premises manger/ Contractors	

