

25 January 2022

Dear Parent/Carer

Year 3 & 4 Swimming

Further to our letter dated Friday 22 January, and messages received from parents/carers, two new payment options have been set up on School Gateway. These are:-

Option 1 - £70.50

This charge can be paid by either paying the **full amount of £70.50** for the fifteen weeks by **Monday 28 February** or in 3 instalments of **£23.50**, the first instalment to be paid by **28 February 2022** the second instalment by **1 April 2022** the third instalment by **20 May 2022**. **All payments must be made through School Gateway**.

Option 2 - £52.50

This charge can be paid by either paying the **full amount of £52.50** for the fifteen weeks by **Monday 28 February** or in 3 instalments of **£17.50**, the first instalment to be paid by **28 February 2022** the second instalment by **1 April 2022** the third instalment by **20 May 2022**. **All payments must be made through School Gateway**.

When you log on to school gateway you will have to select Option 1 or Option 2.

Should you have any problems paying the instalments, please do not hesitate to contact the school office to discuss the possibility of setting up a payment plan to suit you.

As stipulated in our previous letter, we do recognise that everyone's financial situation is different and we understand this. The school's priority is the children's education and wellbeing needs.

Thank you for your continued support.

Kind regards

Mrs J Winnard Headteacher