

### Admission Procedures for Heather Garth Primary Academy

Where the number of applications for the Academy received during the normal admissions round exceeds the admission number, or an admission limit set higher than the admission number, then admission will be determined in accordance with the following priority of admission criteria:

Children who have a statement of special educational needs or an Education, Health and Care Plan (EHCP) which names the school are required to be admitted.

**From all the applications received for an oversubscribed school the Authority will determine which children are eligible for a place by using the following priority of admission criteria:**

First, Looked After Children and previously Looked After children;

Second, to children with brothers and/or sisters attending the Academy on the proposed date of admission;

Third, Children of staff in either of the following circumstances:

- (i) where the member of staff has been directly employed by the school for two or more years at the time at which the application for admission to school is made:  
OR
- (ii) The member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.

Fourth, children who attend our Foundation Stage One – if this is oversubscribed then-children living nearest the Academy; the distance to be measured by a straight line between the centre point of the child's ordinary place of residence and the main entrance to the Academy building.

Fifth- to children living nearest the school, the distance to be measured by a straight line from the centre point of the child's ordinary place of residence to the main entrance to the school building.

\*\*\* \*A 'looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social care functions at the time of making an application to the school.

Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).

\*\*For the sibling criterion to be applicable one of the following conditions must exist: a) brother and/or sister to be permanently resident at the same address b) stepbrother and/or stepsister to be permanently resident at the same address (to include half brothers/sisters).

\*\*\*The child's ordinary place of residence will be deemed to be a residential property at which the person or persons with parental responsibility for the child resides at the closing date for receiving applications for admission to school.